

RALLS I.S.D.

DETERRENT TO ILLEGAL DRUG AND ALCOHOL USE

2011-2012

PURPOSE/OBJECTIVES

The purpose of the drug testing policy is:

1. To provide a deterrent to the use of illegal drugs by students in grades 6 through 12;
2. To give students a valid reason to resist peer pressure to use illegal drugs;
3. To prevent injury, illness, and harm as a result of the use of illegal drugs;
4. To maintain a school environment free of drug use and its effects; and
5. To educate students as to the serious physical, mental, and emotional harm caused by the use of illegal drugs.

GUIDELINES FOR DRUG AND ALCOHOL TESTING

DRUG AND ALCOHOL TESTING

The conduct of a student, both in and out of extracurricular activities, should honor oneself, the school, community and parents. The student who participates in interscholastic and extracurricular activities is a role model for Ralls community and schools. Therefore, the school system shall set and uphold standards of the highest quality for students participating in extracurricular activities. Any action, which reflects negatively on the Ralls Independent School District, will not be tolerated.

Although The Ralls ISD Board of Trustees, administration, and staff desire that every student in the District refrain from using or possessing illegal drugs, the District recognizes that its authority to restrict the possession or use of illegal and performance enhancing drugs is limited. Therefore, this policy governs only the use of performance enhancing and illegal drugs and alcohol by students participating in interscholastic and extracurricular activities in grades 6-12. No suspensions from school or academic sanctions shall be imposed for violations of this policy. This policy supplements and complements all other policies, rules, and regulations of the District regarding possession or use of illegal drugs.

The programs covered under this policy were chosen for three reasons. First, participation in these programs is a privilege for our students. These programs are not mandatory, and they carry with them certain responsibilities. Second, the students in these programs are leaders in our schools. With the rest of our students looking to these individuals for leadership, they should be setting a positive example. Finally, the success of these programs requires healthy students. In order for our students to be leaders in and out of the classroom, they must have not only healthy bodies, but also healthy minds. The District believes that this drug and alcohol deterrence policy will help the District create that healthy environment, which will be safe for all to participate.

The District supports parents in their task to raise their children to be healthy and productive members of our society. This policy is not intended to interfere with a parent's rights in that endeavor, but to aid them in doing so by providing a safe and healthy environment for each student's education and, further, to prevent any harm from coming to their child or children because of illegal drug or alcohol abuse.

The Board of Trustees, in an effort to protect the health and safety of its interscholastic and extracurricular activities students from illegal and performance enhancing drug use and abuse, thereby setting an example for all other students of the District, has adopted this policy for drug testing of interscholastic and extracurricular students.

The results of drug tests pursuant to this policy shall not be documented in any student's academic records. No student required to submit to drug testing shall be penalized academically for a positive result. Information regarding the results of drug tests shall not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the District shall not solicit. In the event of service of any such subpoena or legal process, and to the extent permitted by such subpoena or legal process, the student and the student's custodial parent or guardian shall be notified before the District shall respond.

ACTIVITY STUDENT ORIENTATION

Prior to the commencement of drug testing each year, an orientation session will be held for prospective activity students and parents/guardians to educate them regarding the specimen sample collection process, confidentiality, drug testing procedures and other matters that are designed to familiarize the activity student to the drug testing process. It will be at this time that each prospective activity student shall receive a copy of the "Ralls I.S.D. Deterrent to Illegal Drug and Alcohol Use." Educational presentations will be used to acquaint the student with the harmful consequences of drug and alcohol use and abuse.

CODE OF STUDENT CONDUCT

The conduct of a student in extracurricular activities should reflect positively on oneself, community, parents, the District and the activity in which one is participating. The student who participates in extracurricular activities is a role model for the District and fellow students and shall set and uphold the highest standards of conduct.

PARTICIPATION IN SCHOOL ACTIVITIES

Participation in school-sponsored extracurricular activities is a privilege. Extracurricular activities regarding this policy include band, athletic programs, cheerleading, literary activities, One Act Play, or any other club or organization that participates in performances, contests, demonstrations or competitions. (*See Definitions for more complete list of “Extracurricular Activities.”*)

PARTICIPANTS / SELECTION FOR TESTING

No student shall be allowed to practice or participate in any extracurricular activities unless the student has returned a properly signed “Student Acknowledgement Form” and “Parental Consent for Random Drug Testing Program for Extracurricular Activities Form”. (*See Appendix A and B*). The acknowledgement and consent forms shall be completed upon the participant’s entering the 6th grade, the 9th grade, and upon enrollment at any other grade 6th through 12th. The forms will remain effective as long as the student is on that campus, but may be withdrawn at any time by a parent or guardian. There will be opportunity for parent/guardian to list any maintenance drugs that the student takes on a regular basis with doctor supervision.

Each student in grades 6-12 participating in extracurricular activities shall be subject to random drug and alcohol testing for the entire school year or until they discontinue participation in extracurricular activities.

A student shall also be required to provide saliva, breath, or urine samples (whichever are appropriate) when there is reasonable suspicion that the student is under the influence of illegal drugs or alcohol at school or a school related event, whether such event occurs on or off campus.

If a student participant or his or her parent/guardian declines to sign and return the student acknowledgement form or the parental consent for random drug testing form, the student shall not be permitted to participate in school-sponsored extracurricular activities *nor be scheduled into that class period*.

SUBSTANCES SUBJECT OF DRUG TESTING

The District shall not test for medical conditions under this policy. Drug testing may screen for any illegal drugs that the District, in its discretion, may choose, including, but not limited to, the following:

1. Marijuana, cocaine, narcotics, amphetamines, methamphetamines, barbiturates, LSD and PCP;
2. All illegal performance enhancing drugs; and,
3. Alcohol.

TESTING METHODS

All participants in extracurricular activities and their parents shall receive copies of the Ralls I.S.D. Deterrent to Illegal Drug and Alcohol Use and the consent forms. No student shall be allowed to practice or participate in any extracurricular activity until the student and parent have returned the properly signed "Student Acknowledgement Form" and "Parental Consent for Random Drug Testing Program for Extracurricular Activities Form."

A bodily fluid test shall be used to conduct the test (e.g., an oral fluid or urine test). Alcohol tests may be conducted by urinalysis, breathalyzer or saliva analysis, whichever the District chooses in its sole discretion. All tests shall be conducted in accordance with administrative regulations in a manner that shall safeguard the privacy of the student.

Each student shall be asked if there is any legitimate reason he or she has been in contact with illegal drugs or if there are medications he or she has taken that affect test results. If the student is taking or has recently taken prescribed medication, the student may be required to provide proof of his or her prescription. The student is not required to disclose any medical condition and any medical information revealed by disclosing use of medication will be kept strictly confidential by the District, unless lawfully compelled to disclose.

REQUIRED TESTING

Initial Testing:

Following the return of a signed student acknowledgement and parental consent form, students desiring to participate in extracurricular activities must participate in an initial drug test at the beginning of the school year. After the initial testing, the activity student will be placed in the random testing pool for the remainder of the school year.

A student who moves into the District after the school year has begun shall undergo an initial drug test before he or she will be eligible for participate ***in competition; however, the student may participate in practice if the signed***

student acknowledgement and parental consent form has been placed on file. A student who has returned to the District shall undergo an initial drug test after returning. A meeting with parents and students desiring to participate in the spring semester who did not participate in the fall semester will also be required, ***a consent form placed on file before practicing, and an initial test taken before the student may begin competing.*** The initial test for students who miss the administration at the beginning of the school year shall be the next possible random administration following the completion and return of the required consent and acknowledgement forms. If the student is unwilling to delay participation until the next random testing date, however, the student may travel, at his or her own expense, to the testing laboratory with which the District contracts.

Random Testing:

Random tests will be conducted from time-to-time during the school year or semester. Each student shall be identified by a number for the drug testing program. A record of the numbers and the students to whom they are assigned will be maintained under confidential conditions in the principal's office. Any drug test shall be administered by or at the direction of a nationally certified drug-testing laboratory chosen by the District. The laboratory shall use random selection methods to generate a list of numbers corresponding to students in the pool for each testing date. Students will not be notified in advance of any drug test. When selected for testing, students shall be escorted to the school's testing site by a school employee and will remain under employee supervision until the student provides a sample sufficient for testing. If a student is in school and refuses or fails to report for testing, or tampers with, or assists others in tampering with, any sample, he or she shall be reported as having a positive test result and shall be subject to the same consequences as if he or she had tested positive. A student has not satisfied the requirements of this policy until the student has provided a sample that meets the requirements of the laboratory administering the drug test.

Reasonable Suspicion Testing:

Any student that attends Ralls ***Independent School District*** may be required by the administration to submit to a drug use or alcohol test at any time upon reasonable suspicion that the student is under the influence of a drug or alcohol while at school or a school-related activity on or off school property.

Reasonable suspicion shall be based on specific personal observation concerning the appearance, speech, or behavior of the student that indicate the effects of drug or alcohol use. Information provided by a reliable source, if based on personal knowledge, may also constitute reasonable suspicion. *(See Appendix D)*

A student reasonably suspected of being under the influence of illegal drugs or alcohol shall be required to provide a saliva, urine, or breath sample for testing, whichever is determined appropriate by the District. The procedures for collecting and testing the sample[s] and for reporting positive test results shall be as described in this policy.

Any student found to be under the influence of any illegal drug or alcohol while at school or a school-related activity will be subject to disciplinary action as described in board policy or the Student Code of Conduct. The consent of a parent/guardian of a student is not required and will not be sought for reasonable suspicion testing.

Any refusal by a student to take a drug or alcohol test based on reasonable suspicion for being under the influence of alcohol or illegal drugs shall have the same effect and consequences as testing positive for drugs or alcohol and the student will be subject to discipline according to District policy.

VOLUNTARY STUDENT TESTING

Students who do not participate in extracurricular activities, but whose parent's desire their child to be drug tested may participate in the District's Voluntary Random Drug Testing Program. Parents must make a request to the appropriate principal, and the parent and student must sign and return the "Student Acknowledgement Form" and the "Parental Consent for Voluntary Drug Testing Program Form." [See Appendices A and C.] Students who voluntarily participate shall be placed in the testing pool and be tested in the same manner as students who participate in extracurricular activities.

Any refusal by the student and/or parent to sign the required consent forms shall be treated as forfeiture of participation in the voluntary testing program. Any refusal by a student in the Voluntary Program to be tested will be reported to the student's parents or guardians.

SANCTIONS

The principal shall assess the sanctions for a student who is found to be under the influence of illegal drugs or alcohol while at school or a school-related activity according to District policy and the Student Code of Conduct.

A participant who is not under the influence of illegal drugs or alcohol, but who tests positive for illegal drugs or alcohol use pursuant to the terms of this policy shall be subject to the sanctions contained herein and the sanctions contained in the RISD Extracurricular Standards of Behavior, but shall not be subject to any other discipline. All offenses for testing positive for an illegal drug or alcohol are cumulative for the participant's enrollment in the District in grades 6-8 and then in grades 9-12.

Any student who has tested positive for an illegal drug as a result of properly taking prescribed medication shall be deemed to have a negative test.

First Offense

1. The student shall be removed from participation in **all** school-sponsored extracurricular activities, including all meetings, practices, performances, and competitions, for 14 calendar days. The sponsor or coach may allow the student to continue to be present at practices, but the student may not actively participate in them.
2. The student shall successfully complete a minimum of six weeks of counseling from a certified drug counselor.
3. The student shall be tested at each of the subsequent testing sequences until the student receives three negative results. There shall be at least a **30 day** waiting period between the initial positive test result and the first subsequent testing of the student.

Second Offense

1. The student shall be removed from participation in **all** school-sponsored extracurricular activities, including all meetings, practices, performances, and competitions, for 30 calendar days. The sponsor or coach may allow the student to continue to be present at practices, but the student may not actively participate in them.
2. The student shall successfully complete a minimum of six weeks of counseling from a certified drug counselor.

3. The student shall be tested at each of the subsequent testing sequences until the student receives six negative results. There shall be at least a **30 day** waiting period between the initial positive test result and the first subsequent testing of the student.

Third Offense

1. The student shall be removed from participation in **all** school-sponsored extracurricular activities, including all meetings, practices, performances, and competitions, for 88 calendar days. The sponsor or coach may allow the student to continue to be present at practices, but the student may not actively participate in them.
2. The student shall successfully complete a minimum of six weeks of counseling from a certified drug counselor.
3. The student shall be tested at each of the subsequent testing sequences until the student receives nine negative results. There shall be at least a **30 day** waiting period between the initial positive test result and the first subsequent testing of the student.

Subsequent Offense

After the third offense, the student shall be permanently removed from all school-sponsored extracurricular activities during the remainder of either the student's middle school or high school career.

The District shall continue to encourage counseling provided by a certified drug counselor.

SELF-REFERRAL

A student who, on his or her own volition, informs a District official of usage of any of illegal drugs on any day other than on ***an initial testing day*** or random testing day shall be considered a self-referral.

A self-referral can only take place once in grades 6-12. The following process shall be followed following a self-referral:

1. The student shall be removed from participation in **all** school-sponsored extracurricular activities, including all meetings, practices, performances, and competitions, for 5 calendar days. The sponsor or coach may allow the

student to continue to be present at practices, but the student may not actively participate in them.

2. The student shall successfully complete a minimum of six weeks of counseling from a certified drug counselor.
3. The student shall be tested at each of the subsequent testing sequences until the student receives three negative results. There shall be at least a **30 day** waiting period between the initial positive test result and the first subsequent testing of the student.
4. The self-referral shall not be considered an offense under the program.

REFUSAL TO BE TESTED

Any refusal by a participant to take a drug test as required under this policy shall have the same effect and consequences as a positive test.

STUDENTS OPTING OUT OF PROGRAM OR ACTIVITY

If a student who leaves or quits a program or activity after testing positive wants to be reinstated, the student must have the permission of the sponsor or coach and principal and *participate in an initial test*. If these requirements are met, the student shall be reinstated to the program or activity in the same capacity as when the student left the program or activity and be required to complete any suspension period, if any, still in effect.

DRUG TESTING PROCEDURES

A certified facility shall conduct all testing for the presence of drugs in student samples. Any laboratory chosen by the school district to conduct the testing shall be required to have detailed written procedures to assure proper chain of custody of the samples, proper laboratory control, and scientifically validated testing methods.

A bodily fluid test shall be used to conduct the test (e.g., a urine or oral test). To ensure security, only one student shall test at a time. A collector of the same sex will accompany the student into the testing area. Students will be given as much privacy as possible (bathroom stalls). Each specimen shall be identified by a student's unique identification number, sealed, and witnessed by the student. A representative of the testing laboratory shall deliver all specimens and medication information to the laboratory to be tested for positive results. If the initial test of a sample is positive, it will be confirmed by a second test using the gas chromatography/mass spectrometry technique on the same specimen. If the second test result is also positive, a Medical Review Officer (MRO) will examine the tests

to confirm all results. A sample shall not be reported as positive unless both tests are positive and the results confirmed by the MRO.

The drug testing company shall return the test results, both positive and negative, of all tested students to the superintendent or designee as soon as practicable following the collection of the samples. If a test result is positive, the following steps shall occur:

1. The superintendent or designee shall notify the student's parent/guardian and the student of the positive test result. The initial contact to the parents shall be by telephone, followed by written notification *either physically given or* sent by certified mail, return receipt requested. The parent/guardian will be informed of the opportunity to respond to a positive test by submitting additional information to the school or to the lab. The District will rely on the opinion of the laboratory that performs the test in determining whether the positive test result was produced by something other than consumption of an illegal or performance enhancing drug.
2. The parent/guardian shall have 48 hours from receipt of written notification to request retest of the original specimen to confirm the results. The request for a retest shall be in writing. If the retest is negative, the participant will remain in good standing. If the retest is positive, the parents/guardians are responsible for the cost of the retest, and the participant shall be subject to consequences under this policy.
3. If the time for requesting a retest has elapsed or the retest has confirmed a positive result, *the student's ineligibility to participate in extracurricular activities will begin.* The superintendent or designee shall schedule a meeting to include the campus principal, the student assistance coordinator (in the case of a middle school student), the school counselor (in the case of a high school student), the parent/guardian, the student, one sponsor or coach of an affected activity, and a certified drug counselor. The certified drug counselor shall be associated with an agency selected by the school district, and shall be provided at no cost to the parent. A parent/guardian may substitute a state certified drug counselor not associated with the school at the parent/guardian's own expense. This committee shall develop a plan of assistance for the student.

APPEAL PROCESS

An appeal of the consequences for a confirmed positive drug test result may be made in accordance with FNG(LOCAL). The MRO's determination regarding the positive test result shall be conclusive as to the presence of illegal or performance

enhancing drugs at each level of the appeal process. A student's suspension from participation in school-sponsored extracurricular activities as a consequence of a positive drug test result shall not be deferred pending the outcome of an appeal.

CONFIDENTIALITY

All drug test results shall be considered confidential information and shall be handled accordingly. Test results shall be kept in files separate from the student's other educational records and shall be disclosed only to those school personnel who have a need to know, to the student, and the student's parent/guardian. The records will not be turned over to any law enforcement authorities, unless otherwise required by law or authorized in writing by the student or the student's parent or guardian. Such records shall be destroyed when the student graduates.

DEFINITIONS

Drug Testing –

For this plan, the scientific analysis of saliva, urine, or breath for the purpose of detecting an illegal drug or alcohol in a student. The testing parameters shall be set at industry standards as defined by the National Institute for Drug Abuse.

Good Standing –

Having met requirements in order to be able to pursue all educational and extracurricular activities as are available, with no restrictions or consequences.

Illegal Drug –

Any substance that an individual may not sell, possesses, use, distribute or purchase under either federal or state law. The term includes, but is not limited to, all scheduled drugs as defined by law, all prescription drugs obtained without authorization, and all prescribed and over-the-counter drugs being used for an abusive purpose. The term may include marijuana, cocaine, methaqualone, benzodiazepines, phencyclidine (PCP), methadone, barbiturates, propoxyphene, amphetamines, opiates, and metabolites of any of these substances. The term also includes alcohol.

Performance Enhancing drugs –

Includes anabolic steroids and any other natural or synthetic substance used to increase muscle mass, strength, endurance, speed, or other athletic ability. The term does not include dietary or nutritional supplements such as vitamins, minerals, and proteins that can be lawfully purchased in over-the-counter transactions.

Positive –

A toxicological test result which is considered to demonstrate the presence of an illegal or performance enhancing drug or the metabolites thereof using standards customarily established by the testing laboratory administering the drug use test.

Premises of Ralls I.S.D. –

All property of the school district, including, but not limited to, the facilities and surrounding areas on district-owned or leased property, parking lots, and storage areas. The term also includes school district owned, leased, or used vehicles and equipment wherever located.

Random Drug Testing –

A testing process in which selection for testing is made by a method employing objective, neutral criteria, which ensures that every person subject to testing has a substantially equal statistical chance of being selected. This method does not permit subjective factors to play a role in selection.

Reasonable Suspicion –

A suspicion of illegal or performance enhancing drug use based on specific personal observation concerning the appearance, speech, or behavior of the student that indicates the effects of drug or alcohol use. Information provided by a reliable source, if based on personal knowledge, may also constitute reasonable suspicion.

School –Sponsored Extracurricular Activities -

All interscholastic athletics, cheerleading, academic clubs, special interest clubs, musical performances, dramatic productions, student government, and any other group that may participate in contests, competitions, or community service projects on behalf of or as a representative of the District. The term includes, without limitation, the following clubs and organizations:

Ralls High School

Student council
Spanish Club
FFA
FCCLA
National Honor Society
One Act Play
UIL Athletics
UIL Academics
Business Professionals of America
Band
Cheerleading

Ralls Middle School

Student Council
FFA
Cheerleading
One Act Play
Band (7th & 8th only)
Athletics
TMSCA
UIL Academics

Under the Influence –

A condition in which a person is affected by a drug or alcohol in any detectable manner.

Appendix A

**RALLS INDEPENDENT SCHOOL DISTRICT
STUDENT ACKNOWLEDGEMENT FORM**

I have received and read a copy of the Ralls I.S.D. Drug Deterrent Policy. I understand that this policy is part of the school district's rules, and that it applies to all Ralls I.S.D. students, grades six through twelve who participate in extracurricular activities or who participate in the Ralls I.S.D. Voluntary Random Drug Testing Program.

Print Name

Grade

Social Security Number

Student Signature

Date

Parent/Guardian Signature

Date

Appendix B

**RALLS INDEPENDENT SCHOOL DISTRICT
PARENTAL CONSENT FOR RANDOM DRUG TESTING PROGRAM
FOR EXTRACURRICULAR ACTIVITIES**

I, _____ as a parent or guardian of _____, a student enrolled in Ralls Middle School or Ralls High School hereby agree and consent to the following:

I understand the school district's policy regarding substance abuse. I understand that it is the practice of the District to conduct random and reasonable suspicion drug and alcohol tests for the purpose of carrying out this policy. I have read and understand the Ralls I.S.D. Drug Deterrent Policy and agree to its terms and conditions for my student's participation in extracurricular activity.

I understand that my child cannot be compelled to give a saliva, urine, or breath sample (hereafter "sample"). I understand that if he/she gives a sample, it will be tested for illegal drugs and/or alcohol. I understand that giving a sample, when requested by the District, is a condition of my child's being in good standing, and is a condition of my child's participation in Ralls Middle and High School extracurricular activities. I understand that if a test of my child's sample reveals an unexplained presence of an illegal drug and/or alcohol, the District will implement the steps associated with the random drug testing policy, student handbook, and student code of conduct, as applicable.

Prescription drugs currently being taken as prescribed:

Comments:

I hereby agree to my child giving a saliva, urine, or breath sample.

Parent/Guardian Signature

Date

Printed Name

Witness

Appendix C

**RALLS INDEPENDENT SCHOOL DISTRICT
PARENTAL CONSENT FOR VOLUNTARY DRUG TESTING PROGRAM**

I, _____ as a parent or guardian of _____, a student enrolled in Ralls Middle School or Ralls High School hereby agree and consent to the following:

I understand the school district's policy regarding substance abuse. I understand that it is the practice of the District to conduct random and reasonable suspicion drug and alcohol tests for the purpose of carrying out this policy.

I understand that my child cannot be compelled to give a saliva, urine, or breath sample (hereafter "sample"). I understand that if he/she gives a sample, it will be tested for illegal drugs and/or alcohol. I understand that giving a sample, when requested by the District, is a condition of my child's being in good standing, and is a condition of my child's participation in Ralls Middle and High School extracurricular activities. I understand that if a test of my child's sample reveals an unexplained presence of an illegal drug and/or alcohol, the District will implement the steps associated with the random drug testing policy, student handbook, and student code of conduct, as applicable.

I hereby request that my child be allowed to participate in Ralls I.S.D.'s Voluntary Random Drug Testing Program and waive his/her rights to the extent needed for Ralls I.S.D. to conduct drug testing under its Voluntary Drug Testing Program.

Prescription drugs currently being taken as prescribed:

Comments:

I hereby agree to my child giving a saliva, urine, or breath sample.

Parent/Guardian Signature

Date

Printed Name

Grade

Witness

Appendix D

RALLS INDEPENDENT SCHOOL DISTRICT
REASONABLE SUSPICION OBSERVATION FORM
(Confidential)

Student Name: _____

A. NATURE OF THE INCIDENT/CAUSE FOR SUSPICION

- ___ 1. Observed/reported possession or use of a prohibited substance
- ___ 2. Apparent drug or alcohol intoxication
- ___ 3. Observed abnormal or erratic behavior
- ___ 4. Arrest or conviction for drug-related offense
- ___ 5. Evidence of tampering on drug test
- ___ 6. Other (e.g., flagrant violation of school regulations, serious misconduct, fighting or argumentative/abusive language, refusal of instruction, unauthorized absence) (please specify)

B. UNUSUAL BEHAVIOR

- ___ 1. Extreme mood or personality change
- ___ 2. Verbal abusiveness
- ___ 3. Physical abusiveness
- ___ 4. Withdrawal, depression, or unresponsiveness
- ___ 5. Inappropriate verbal response to questioning or instruction
- ___ 6. Other erratic or inappropriate behavior (e.g., hallucinations, disorientation, excessive euphoria, confusion) (please specify)

C. PHYSICAL SIGNS OR SYMPTOMS

- ___ 1. Possessing, dispensing, or using controlled substance
- ___ 2. Slurred or incoherent speech
- ___ 3. Unsteady gait or other loss of physical control; poor coordination
- ___ 4. Dilated or constricted pupils or unusual eye movement
- ___ 5. Bloodshot or watery eyes
- ___ 6. Extreme fatigue or sleeping in class
- ___ 7. Excessive sweating or clamminess to the skin
- ___ 8. Flushed or very pale face
- ___ 9. Highly excited or nervous

(List continues on next page)

- ___ 10. Nausea or vomiting
- ___ 11. Odor of alcohol
- ___ 12. Odor of marijuana
- ___ 13. Dry mouth (frequent swallowing/lips wetting)
- ___ 14. Dizziness or fainting
- ___ 15. Shaking hand or body tremors/ twitching
- ___ 16. Irregular or difficult breathing
- ___ 17. Runny sores or sores around nostrils
- ___ 18. Inappropriate wearing of sunglasses
- ___ 19. Puncture marks or "tracks"
- ___ 20. Other (please specify)

D. WRITTEN SUMMARY

Please summarize the facts and circumstance of an incident or student actions and any other pertinent information to not previously noted that cause you to have reasonable suspicion that the student has used or is under the influence of a prohibited substance.

Signature of Staff Member

Date / Time

Based on the evidence presented and an interview with the student, a reasonable suspicion drug-use test _____ is _____ is not justified.

Signature of School Official

Date / Time

If the reasonable suspicion is based on parental concerns and request, the parent's concerns have been documented and a parent's signature has been obtained. ***A parent signature is not required if based on staff member's concern.***

Signature of Parent

Date / Time